

# WYMONDHAM & EDMONDTHORPE PARISH COUNCIL

## Email MEETING OF PARISH COUNCIL

Monday 6<sup>th</sup> April 2020

Dear Councillor,

Courtesy of that Wuhan resident who fancied roast bat for his/her dinner we will have to do things a little differently for the next few meetings – possibly 3 if you are convinced by the latest Government edicts.

But when (and if??) the world returns to normal we will have to prove that in the meantime we have shown due diligence to the principles of parish governance, most important that all Councillors have had the opportunity to decide on matters for resolution.

**Could I encourage you to reply on all points such as 3 and 4. I will put together minutes which will act as an important aide-memoire for when we get back to normal – when!!**

Terry Brown/Parish Clerk

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### Agenda

- 1 To receive the Clerk's report
  - /1 WAA have agreed to meet the increased rent of £325
  - /2 I have come across the attached Flood Policy – it is for Charnwood and so I will try to get the relevant for Wymondham from MBC and publicise it
  - /3 Not surprisingly many parish councils have noted the need to revisit their provision for dealing with future emergencies – see attached a typical Scheme of Delegation that might be considered at a future date.
  - /4 The latest received advice on meetings etc is as follows:

*"For councils that are already thinking about their Annual Parish Meetings and Annual Parish Council Meetings the advice is the following: .  
The council could resolve to postpone the Annual Parish Meeting (held between 1 March and 1 June), should the risk of a public meeting become too high and hopefully NALC/The Government will provide further advice regarding this over the coming days. If it is outside of the legal framework of holding an APM, I would not expect councils to be challenged under the circumstances*

*Also, we would advise that the Chairman remains in post (if possible) until such a time as the Council can meet again."*

*"We (i.e. NALC) are expecting government guidance on holding meetings remotely, and NALC will also produce further guidance as needed. In the meantime, if local councils do not hold meetings and take decisions by email or other remote methods NALC feels it's likely that afterwards if there were a challenge that the courts will accept that exceptional times called for exceptional measures. In the absence of government guidance, we would suggest for now only taking decisions remotely for truly urgent issues. In this case, local councils should evidence their decision making as best they can, for example by asking councillors to confirm their votes by email to the clerk for the clerk to keep as a record of the decision."*

*"WHAT ABOUT THE FINANCIAL YEAR-END AND AGAR?"*

*After the completion of the accounts and AGAR at the close of the financial year (31 March), they must be certified by the responsible financial officer (RFO) of the authority, considered and approved by full council by no later than 29 June, published before 1 July to comply with the public rights period, with any external auditor report and certificate published by 30 September.*

*Local councils will start receiving their AGAR forms from auditors next week. We are confident that there will be government guidance soon on how the completion of accounts and AGAR can be conducted without the need for a physical council meeting."*

- 2 Matters arising from previous meetings  
/1 footpath provision on Butt Lane (Cllr Gresham)

*Dear Terry,*

*Thank you for your letter with regards to the issues in Wymondham. The response below only refers to the development on Butts Lane and the Parish Councils request for street lighting and a 30mph speed limit.*

*Whilst we appreciate the request for new street lighting, new requests are only considered/installed as part of new developments. For the 9-dwelling development on Butt Lane, the level of use/movement would be very low and would not warrant a new system of street lighting. Therefore, this would not have been requested by LCC.*

*With regards to the request for a 30mph speed limit, we can confirm that as part of the planning application, there was a proposal to extend the 30mph speed limit north of the development. Unfortunately, we do not have any further information on how far the speed limit will be extended. The precise location of the extension will be decided as part of the Section 278 agreement.*

*For any further information regarding the development, the Parish will need to contact the Planning Authority, Melton Borough Council.*

*Kind regards,*

*Zubair Novsarka*

- 3 To receive Councillors reports  
/1 to receive a report for St Peters School  
/2 to receive a report for W&E Neighbourhood Plan Advisory Committee  
/3 to receive a report for W&E Traffic Group  
/4 to note Cllr Hobson report on a bridge – see attached
- 4 To receive and consider reports from representatives on outside bodies & meetings
- 5 Planning  
/1 to note the recommendation from the W&E Neighbourhood Plan Advisory Committee that the Parish Council promote and publicise the availability for purchase by local residents of some of the new Glebe Road houses at a reduced 70% of market value.
- 6 Correspondence receive  
Emails:  
5/2/2020 Leics Highways re VAS development  
17/2/2020 Leics Highways re VAS development  
24/3/2020 MBC re SPD planning

- 7 Finance
- /1 to approve the following payments:
- |                     |                               |         |
|---------------------|-------------------------------|---------|
| T Brown             | re March 2020 salary          | £370.03 |
| T Brown             | re March 2020 HMRC paye       | £92.60  |
| Buckminster Estates | re 2020/21 rent               | £325.00 |
| LRALC               | re 2020/21 subs               | £265.17 |
| T Brown             | re Oct 19 -Mar 20 expenses    | £257.70 |
| Waterplus           | re Allotment water            | £38.20  |
| Payroo              | re Feb/Mar payroll processing | £12.00  |
- /2 to reconcile the following bank balances at 15/3/20:
- |                     |           |
|---------------------|-----------|
| TSB Current account | £14399.18 |
| TSB Deposit account | £35458.38 |

- 8 Date of next scheduled meeting: Tuesday 5th May 2020  
Annual Meeting of the Parish Council  
Edmondthorpe Social Club
- 

Terry Brown - Clerk to Wymondham and Edmondthorpe Parish Council  
3<sup>rd</sup> April 2020

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#### Annex 1

Decision notices received:  
20/00139/FULHH -9A Spring Lane Wymondham  
Proposed single storey front extension  
Permitted

Information notices received:  
20/00209/TCA The Cloisters 30 Main Street Wymondham  
T1 \_ T2 Yew Trees - prune and re-shaping by maximum of 2m  
T3 - Silver birch crown reduction by maximum of 2m

20/00254/TCA Conifer House 5 Sycamore Lane WYMONDHAM  
Remove the remaining stub of a bough and reshape the tree

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Hi Terry.

This is the railway bridge; I was talking about. As you can see there are large trees growing in its track bed. I think it would be a good idea if this could be drawn to the attention of the relevant authority, to check whether this safe.

The trees roots, and the high winds we are experiencing, must be placing significant stresses on this 100 year old structure.

