

WYMONDHAM & EDMONDTHORPE PARISH COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of Wymondham and Edmondthorpe Parish Council to be held on the **Tuesday 4th May 2021** by videoconferencing **at 7.30pm**

A fifteen-minute period is set aside at the beginning of each meeting from 7.30pm to 7.45pm to receive questions and views from residents of the village on issues relevant to the villages of Wymondham and Edmondthorpe. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

Members of the public who wish to attend should contact the Clerk (wepc.clerk@yahoo.co.uk) before the meeting in order to receive an email invitation to the meeting.

Terry Brown/Parish Clerk

Agenda

- 1 Public Time
- 2 To elect the Chair
- 3 To receive the Chair's declaration of acceptance of office
- 4 To elect the Vice Chair
- 5 To receive the Vice Chair's declaration of acceptance of office
- 6 Apologies for absence
- 7 To receive declarations of interest and consider any requests for dispensations
- 8 To confirm appointment of representatives to Committees and Organisations (see attached)
- 9 To confirm the Parish Council's Policies and Procedures (see attached)
- 10 To receive the Internal Auditor's report
- 11 To approve the Annual Governance Statement 2020/21(Annual Return Section 1)
- 12 To approve the Accounting Statements 2020/21 (Annual Return Section 2)
- 13 To receive Borough and County Councillor reports
- 14 /1 To approve the draft minutes of the meeting of the 6th April 2021
/2 To approve the draft minutes of the meeting of the 22nd April 2021
- 15 To receive the Clerk's report.
- 16 Matters arising from previous meetings
 - /1 to review progress on flooding issues
 - /2 to review issues concerning Glebe Road lighting
 - /3 to review issue with dog bins
 - /4 to consider any response re the Community use of Play equipment

- 17 To receive Councillors reports
- /1 to receive a report for St Peters School
 - /2 to receive a report for W&E Neighbourhood Plan Advisory Committee
 - /3 to receive a report for W&E Traffic Group
 - /4 to discuss progress on possible road improvements (Cllrs Spiers & Hobson)
- 18 To receive and consider reports from representatives on outside bodies & meetings
- 19 Planning
- /1 20/01258/FULHH Autumn Cottage 11 Edmondthorpe Road Wymondham

Amended Plans: Demolition of single storey extension to north west elevation and replace with two storey extension, building up of brickwork to include roof removal to south east elevation to two storeys. Insertion of three rooflights within roofslope of rear elevation and removal of Tyrolean render to expose original stonework.
 - /2 21/00417/FULHH - Blue Point the Drift Road Wymondham
Two storey rear extension (including demolition of existing single storey extension)
First floor side extension (South elevation)
Internal alterations.
Construction of a new Car Port.
 - /3 21/00344/OUT - Land OS 484871 318952 Main Street Wymondham
Outline planning application for the demolition of an existing brick building and the subsequent residential development of approximately 34 dwellings with associated infrastructure, including vehicular access, public open space, car parking, landscaping and drainage (outline - access only)

See attached
- 20 Correspondence received
- Letters:
- 10/4/2021 Charlotte Baker re grass cutting payments
 - April 2021 Harrison Clark Rickerbys re enquiries
- Emails:
- 5/4/2021 Teresa Bardsmith re Brickyard Lane
 - 5/4/2021 Dr Jon Lewis re grass cutting
 - 10/4/2021 Mike Fryer re litter and litter collecting
 - 16/4/2021 Christine Teasdale re allotment issues
- 21 Matters for Discussion
- /1 to consider an application for grant towards mowing costs at St Michael Edmondthorpe .
 - /2 to consider an application for grant towards mowing costs at St Peter's Wymondham.
 - /3 to consider the present state of Edmondthorpe bus shelter (Cllr Gresham)
 - /4 to discuss parishioner concerns about local bus services (Cllr Williams)
 - /5 to discuss support for riparian clearance of water courses (Cllrs Williams & Mear)
 - /6 to discuss Parish Council support for litter picking activities (Cllr Gresham)

22 Finance

/1 to approve the following payments:

T Brown	re April 2021 salary	£383.23
T Brown	re April 2021 HMRC paye	£95.60
Buckminster Estates	re Annual allotment rent	£325.00
Tina Bryan	re plants	£51.98
L Tatton	re Internal Audit	£100.00
T Brown	re Sept 20-Mar 21 expenses	£140.95
T Brown	re Payroo salary processing	£12.00

/2 to reconcile the following bank balances at 14/4/21:

TSB Current account	£9330.21
TSB Deposit account	£20661.65

23 To resolve to go into private session to discuss an item of a confidential nature.
(Public Bodies (Admission to Meetings) Act 1960 s1.2)

24 To receive items for the next agenda

25 Date of next meeting: Monday 7th June 2021

Terry Brown - Clerk to Wymondham and Edmondthorpe Parish Council
Monday 26th April 2021

189 Belton Lane, Grantham, NG31 9PL
Email: wepc.clerk@yahoo.co.uk
Tel: 01476 516366

Decision notices received:

None

Information notices received

21/00377/TCA - Japonica Cottage, 45 Main Street, Wymondham
T1 Large Spruce crown raised to 6 metres

W&E Parish Council Committees and Organisations 2021 -22

- Cllr. Howard Gresham (Chair)- Edmondthorpe Ward
- responsibilities:Edmondthorpe Social Club, Health and Safety, Rights of Way

- Cllr. Kevin Spiers - Edmondthorpe Ward
- responsibilities:Wymondham Traffic Group

- Cllr. Nigel Hobson - Wymondham Ward
- responsibilities:Defibrillators

- Cllr. Pat Peters - Wymondham Ward
- responsibilities:-PC link to St Peter's CE Primary School, Sir John Sedley Educational Foundation (Trustee) and Allotments

- Cllr. Matthew Williams - Wymondham Ward
 - responsibilities: Vice Chair, W&E Neighbourhood Plan, Wymondham Village Hall & Allotments

 - Cllr. Trevor Mear - Wymondham Ward
 - responsibilities: Assets and Health & Safety, Flood Warden
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W&E Parish Council's Policies and Procedures 2021-22

Standing Orders

Risk Assessment

Financial Regulations

Financial Reserves Policy

Publication Scheme

Community Buildings Grant Policy

Grant for Organisations Policy

Code of Conduct

Complaints Procedure

Procedure to respond to planning applications

GDPR Subject Access Policy

GDPR Record Retention Policy

GDPR Data Breach Policy

GDPR Data Mapping

W&E Neighbourhood Plan Advisory Committee Terms of Reference

W&E Traffic Group Terms of Reference

