

Minutes of Wymondham & Edmondthorpe Parish Council Meeting

Held at Edmondthorpe Social Club Tuesday 3rd September 2019

Present: Councillors: Howard Gresham (Chair), Trevor Mear, Pat Peters, Nigel Hobson, Matthew Williams
Clerk: Terry Brown

Members of the public: 1 parishioner

Public Time

The meeting discussed the various proposals put forward concerning the use of the redundant telephone box now owned by Heartbeat, possibly either to house a defibrillator or/and to act as a Community Library. Cllr Hobson gave details of the costs, timings and works that might be involved, later confirmed as item 144/3.

The meeting agreed that the change would be a positive change for the community and welcomed Lyn Cooper's offer to act as de facto "librarian" in the scheme.

133 Apologies for absence

Kevin Spiers, District Councillor Malise Graham

134 To receive declarations of interest and consider any requests for dispensations

None

135 Police Time

No report

136 District and County Councillor Time

None

137 Approval of the minutes of the meeting held 1st July 2019

These were approved by resolution and the Chair signed as a true record.

138 Approval of the minutes of the meeting held 5th August 2019

Cllr Williams queried the 009/19/127. An amendment was agreed. The draft will be updated accordingly and represented to the October meeting.

139 Matters outstanding from previous meetings

/1 to receive update on Defibrillator training.

Cllr Hobson confirmed that a two-hour training session would cost £175 plus the cost of the Hall hire. The Parish Council agreed that Cllr Hobson should proceed to arrange such a meeting to take place at Edmondthorpe Social Club on 14th November (with a further training session to take place in Wymondham in 2020) and that he should advertise the event via the Juournal and Facebook page.

Action Cllr Hobson

/2 to review progress with Highway maintenance issues

No report

/3 to consider update on the LED lights conversion

The Clerk reported that a confirmed quote of £17274 had been received, valid for 90 days until 20th November. The Council agreed that the Clerk should proceed to draft a Purchase Order for approval at the next meeting and at the same time seek the loan funding of £8500 over 10 years from the UK Debt Management Office.

The council agreed that the LED purchase order should be presented together with a financial analysis of future cash flows including the plans for the defibrillator and the VAS. In order to assess the overall financial position of the Parish Council

action Clerk

/4 to review progress on siting of notice board

It was confirmed that the site for the notice board was to be on the corner of Main Street and Butt Lane and that installation would proceed within the next few weeks.

/5 to review progress on St Peters Primary School/Community Play Equipment

No report

140 To receive Councillors reports

/1 To receive an update re VAS site meeting 14th August 2019.

The three Councillors attending confirmed the chosen position of the two sites to the Clerk who would inform LCC Highways in order to bring a quote for the work to the October meeting if possible.
action Clerk

/2 to discuss overhanging trees on Back Walk

Item withdrawn

Following on from the discussion in Public Time Cllr Peters queried the state of the Allotment roadside hedge. The Clerk confirmed that this had already been discussed with the WAA.

action Clerk

/3 Cllr Peters reported a faulty light on Nurses Lane.

action Clerk

141 To receive and consider reports from representatives on outside bodies & meetings

No reports

142 Planning

**19/00827/REM Field OS 4862 Glebe Road Wymondham
Residential development of 12 dwellings**

Whilst recognising that the application just meet the criteria for affordable housing and made some reference to the criteria of landscape views into the village (see W&E NP page 23), Councillors agreed that the application gave insufficient detail on *"the design and materials that should reflect the materials and character of the Conservation Area of the village and in particular, the vernacular of bricks, stone and slate"*.

Therefore, the Clerk was instructed to register this objection to the application with the request that the Conservation Officer be closely involved in any further progress.

action Clerk

143 Correspondence received

Emails:

07/08/2019 Leic CC re wild verges

Cllr Gresham reviewed the pros and cons of such a development and subsequently the Council agreed to take no further action.

19/08/2019 MBC re dog fouling

20/08/2019 Leic CC re review of bus services

noted

23/08/2019 Tim Bonham re Wadlings footpath.

The meeting studied the relevant topography and then requested the Clerk write to the relevant managing Land Agent to take action.

action Clerk

23/08/2019 MBC re recycling contamination

The relevant MBC Engagement Officer for this issue is to be invited to a subsequent Parish Council meeting to address parishioners' concerns and questions.

144 Matters for Discussion

/1 to consider a Neighbourhood Plan Committee

The meeting considered the draft Terms of Reference submitted by the Clerk and agreed that these should be formally submitted for resolution at the October meeting with the intention of the immediate start to such a Committee.

The Clerk advised on the need for the Committee to follow the Parish Council's embrace of Transparency in its meetings and reports.

action Clerk

/2 to consider parishioners' comments on the Wymondham telephone box.

Cllr Hobson presented a paper that itemised the steps and the costs required to bring the telephone box into use as a joint base for the defibrillator and community library.

The Clerk confirmed that action had already been taken to cut the roadside/allotment hedge.

The meeting agreed that the relatively small sums involved made it an excellent value for money project and that grant aid should be sought with the Parish Council Community Organisation grant

action Cllr Hobson

/3 to consider an update to W&E Financial Regulations

The Clerk provided the background to the item, namely a NALC recommendation to adopt this new code. The Council **resolved** to adopt the new Financial Regulations.

action Clerk

145 Finance

/1 the following payments were approved:

Community Heartbeat	re defibrillator battery	£282.00
Wymdham Village Hall	re Comm Build grant	£1500.00
Edmondthorpe Soc Club	re Comm Build grant	£350.00
T Brown	re August salary	£370.03
T Brown	re August HMRC tax	£92.60
Mrs T Bryan	re maintenance of Wymondham bus shelter	£80
Mrs Hickman	re maintenance of Edmondthorpe War Memorial	£50
T Mears	re maintenance of Wymondham War Memorial	£50
Mrs C Baker	re rent for Edmondthorpe War Memorial	£1
Mr T Bonham	re rent for Wymondham War Memorial	£1

/2 bank balances at 14/08/19 were reconciled as:

TSB Current account	£7700.81
TSB Deposit account	£35253.23

146 To receive items for the next agenda

to confirm terms of reference for W&E Neighbourhood Plan Committee

147 Date of next meeting: Monday 7th October 2019 Edmondthorpe Social Club

The meeting ended at 9.50pm