

Draft Minutes of Wymondham & Edmondthorpe Parish Council Meeting

Held at Edmondthorpe Social Club Monday 2nd March 2020

Present: Councillors: Howard Gresham (Chair), Trevor Mear, Matthew Williams, Kevin Spiers & Nigel Hobson
Borough Cllr Malise Graham
Clerk: Terry Brown

031 Public Time

None.

032 Apologies for absence

Cllr Pat Peters

033 To receive declarations of interest and consider any requests for dispensations

None.

034 To receive Borough and County Councillor reports

No report.

035 Approval of the minutes of the meeting held 3rd February 2020

These were approved by resolution and the Chair signed as a true record.

036 To receive the Clerk's report

The Clerk reported that he had received an installation date for the LED conversion of mid-April.

The Clerk reported that Buckminster was asking for an increase in the allotment rent of £25 pa for the period 2020-2023 and the Councillors agreed that a response should wait for the receipt of the views from the WAA.

Councillors noted the communication from Historic England re the consideration for listing the Wymondham War Memorial as having special architectural or historic interest but agreed that no response was necessary.

037 Matters outstanding from previous meetings

/1 to review progress with Highway maintenance issues (to include Highway verges & Village Green)

Councillors agreed that the Village Green planters should be added to the Asset Register and further decided that as such they did not present an insurable risk. Action Clerk

/2 to receive an update on the Wymondham telephone box initiative

Cllr Hobson reported that the book library was now up and running and that the development had generated significant and further interest that would enhance the Parish environment. Councillors congratulated Cllr Hobson on the excellent job done and also instructed the Clerk to write to Martin Bailey to thank him for his considerable help in the project. Action Clerk

The Clerk confirmed the receipt of a donation of £100 towards the project from the Karen Ball Fund.

/3 to receive an update re VAS installation

Following recent communications with Leics Highways the Clerk confirmed that the authority had agreed a zero-cost installation of mains powered devices, but the meeting questioned what this actually meant. Also, the authority had not offered a maintenance facility. Councillors urged the Clerk to seek a speedy resolution to these issues for a report back at the next Council meeting.

038 To receive Councillors reports

/1 to receive a report for St Peters School

By email Cllr Peters reported conversations with St Peters regarding help the Parish Council could provide to enable community use of this play equipment in out of school hours.

The Clerk as instructed to write to enquire the precise nature of the help requested of the Parish Council by St Peters. Action Clerk

/2 to receive a report for W&E Neighbourhood Plan Advisory Committee

Cllr Williams reported that the Group had held exploratory but useful meetings with MBC Planning and was to next meet with the MBC Conservation Officer and representatives of the Glebe Road development. A full report of these meetings was in preparation.

/3 to receive a report for W&E Traffic Group

No report.

039 To receive and consider reports from representatives on outside bodies & meetings

No reports

040 Planning

/1 to comment on footpath provision on Butt Lane (Cllr Gresham)

Councillors reflected on the outcome of planning applications that impinged on this agenda item particularly in view of the W&E Neighbourhood Plan ENV2 Community Action/Footpaths. The Clerk was instructed to write to Leicestershire Highways to ask for consideration of street lighting and a 30mph zone in Butt Lane to the bridge. Action Clerk

/2 20/00139/FULHH- 9A Spring Lane, Wymondham

Proposed single storey front extension

No comment

/3 20/00067/FUL 14 Spring Lane Wymondham

Re-separation of Old Rectory Cottage from the Old Rectory to form 2 separate dwellings plus new summer house in the garden of the Old Rectory Cottage

No comment

041 Correspondence received

Letters:

4/2/2020

Charlotte Baker re Edmondthorpe Church

Councillors agreed a 10% increase in the grant to be paid for Grass cutting at Edmondthorpe Church in 2020 to be approved as an agenda item in the 2020/21 financial year.

Further that the recipient should be encouraged to consider alternative grass cutting arrangements that would support the Parish Council's emerging strategy to support the environment.

Emails:

5/2/2020

Leics Highways re VAS development

17/2/2020

Leics Highways re VAS development

17/2/2020

Leics CC re LED conversion

Noted

042 Matters for Discussion

/1 to discuss recent flooding concerns re Washbrook (Cllr Gresham)

Councillors reviewed the continuing problems from flooding in this area and instructed the Clerk to write to Leicestershire Highways to seek action to correct and control debris accumulation at the point of entry of water underneath the road and also to report consequent damage to the road surface at the Wrights Lane junction. Action Clerk

Cllr Mear confirmed his attendance at the forthcoming Flood Warden training session at Oakham on the 12th March.

/2 to consider an application for S106 funding with respect to Traffic calming measures (Cllr Williams)

As a result of the recent meetings of the W&E Neighbourhood Plan Advisory Committee with MBC Planning, Councillors considered it to be a possibility that in the longer run S106 funds might be forthcoming to fund further projects for traffic calming in the Parish.

The W&E Traffic Group was asked to consider a list of such feasible possibilities.

- /3 to consider any proposals for the purchase of a planter for the new notice board site**
Cllr Hobson introduced a document that proposed three possible planting schemes but after extensive discussion no further action was proposed.
- /4 to consider insurance cover for existing and proposed planters and street furniture (Cllr Peters)**
See 037/1 but also the Clerk was instructed to report back on the current position of the Parish Council's five public seats. Action Clerk
- /5 to review the protocol for Councillor's contact with external agencies (Cllr Peters)**
Councillors agreed that the Clerk should be the point of contact with external agencies except where a meeting accepted an alternative to deal with a single agenda item and to be minuted as such. However the meeting stressed that this did not reduce the vital importance of Councillors to be an ever receptive conduit for opinions and communications from parishioners in particular but also other sources. But that Councillors must be careful to distinguish between their role as Councillors and as individual parishioners.
- /6 to review the protocol for Councillor's requests for information (Cllr Peters)**
The Clerk stated that almost all Parish Council documentation was in the public domain and that he would always attempt to respond to a sensible request within the usual three working days.
- /7 to review the approval and amendments to minutes of PC meetings (Cllr Peters)**
Councillors agreed that the customary procedure for the approval of minutes would continue i.e. that minutes be approved by the majority vote of Councillors who had attended that specific Council meeting. Resolutions to change the draft minutes could be tabled and voted on to amend the draft minutes. Resolutions to change the draft minutes that were not approved would still be noted as unapproved in the approved minutes.

043 Finance**/1 The following payments were approved:**

T Brown	re February 2020 salary	£370.23
T Brown	re February 2020 HMRC paye	£92.40
T Brown	re Office 365 annual subs	£59.99

/2 bank balances at 16/2/20 were confirmed as:

TSB Current account	£14821.80
TSB Deposit account	£35430.43

044 To receive items for the next agenda

None.

045 Date of next meeting: Monday 6th April 2020 Wymondham Village Hall

The meeting ended at 10.10pm