

Minutes of Wymondham & Edmondthorpe Parish Council Meeting

Held by Videoconferencing/Zoom 2nd November 2020

Present: Councillors: Howard Gresham (Chair), Trevor Mear, Pat Peters, Kevin Spiers & Nigel Hobson
Clerk: Terry Brown

141 Public Time

None

142 Apologies for absence

Cllr Matthew Williams & Borough Councillor Malise Graham

143 To receive declarations of interest and consider any requests for dispensations

Cllr Hobson declared an interest in 150/1

144 To receive Borough and County Councillor reports

None

145 To approve the draft minutes of the meeting of the 5th October 2020

These were approved by the meeting.

146 To receive the Clerk's report

No report

147 Matters arising from previous meetings

/1 to review the installation of VAS equipment

The Clerk was asked to remind the Glebe Road developers that the equipment had arrived and awaited installation.

Action Clerk

/2 to note progress on the Sewstern Road bridge concern

The meeting noted the recent received advice from the MBC Conservation Officer with the suggestion to apply for Listed status. The meeting agreed to review the situation at the December meeting and for the Clerk to seek a further response from Highways England Historical Railways Estate.

Action Clerk

/3 The Chair asked all Councillors to collect reports of faults with the new LED lights so that they could be collated and reported back to LCC.

148 To receive Councillors reports

/1 to receive a report for St Peters School

None.

/2 to receive a report for W&E Neighbourhood Plan Advisory Committee

None.

/3 to receive a report for W&E Traffic Group

None.

/4 to discuss recent communications from MBC and LCC re road improvements

/1 Councillors agreed that "play area equipment" should be nominated as the third infrastructure priority for the Parish in the MBC Developer Contribution SPD Engagement Planning.

Action Clerk

/2 Councillors agreed that a detailed plan with an accompanying map should be prepared immediately to be then used to communicate with LCC Highways the specific and precise requirements of the Parish Council's intention to improve both the safety and appearance of the east and west entrances to Main Street.

Action Cllrs Hobson & Spiers

/5 to discuss the overgrowth on footway and debris in stream at The Drift (Cllr Peters)

Cllr Spiers is to provide images of the obstructed footpath for the Clerk to then notify LCC Highways

Action Cllr Spiers & Clerk

149 To receive and consider reports from representatives on outside bodies & meetings

None

150 Planning**/1 20/01091/FULHH - 5 Old Manor Gardens, Wymondham
Installation of hardwood frame window (east elevation)**

No comment

151 Correspondence received

Emails:

8/10/2020	MBC re dog bins
16/10/2020	Toby Ebbs re Sewstern Road bridge
21/10/2020	LCC/Cllr Orson re road signage improvements
21/10/2020	MBC/Cllr Graham re Infrastructure improvements

152 Matters for Discussion**/1 to discuss the 2012/22 Budget and precept**

Councillors approved the adoption of a new budget line "Village Infrastructure Improvements" and that the precept should be maintained at the 2020/21. (See attached.)

/2 to confirm meeting dates for 2021

It was agreed to provisionally schedule both the AMPC and APM on Tuesday 4th May 2021. (See attached)

Action Clerk**/3 to confirm the Allotment regulations 2021**

The draft regulations were approved.

Action Clerk

Councillors approved the draft letter concerning problem parking with one amendment

Action Clerk**/4 to note Nalc LTN 30: Defamation (12th October 2020)**

The meeting noted the Clerk's advice on the use of Social Media by Councillors for Parish Council business.

/5 to consider the purchase of more dog letter bins.

Deferred to the December meeting pending a reply from MBC to various questions previously raised.

/6 to consider the proposed naming of the Glebe Road development as "Wagtail Rise".

After a lengthy discussion Councillors approved an appropriate name to be Glebe Meadows or Glebe View.

Action Clerk**/7 Remembrance Service arrangements**

Cllr Gresham is to coordinate the representation of the Parish Council at the service.

Cllr Gresham**153 Finance**

/1 the following payments were approved:

M Bailey	re Notice board repairs	£40.00
T Brown	re October 2020 salary	£383.03
T Brown	re October 2020 HMRC paye	£95.80
T Brown	re new website	£69.45
PKF Littlejohn	AGAR audit	£240.00
T Brown	re 40% SLCC annual subs	£40.00
Coeval	re VAS equipment	£6090.02

/2 the following bank balances at 25/10/20 were noted:

TSB Current account	£42173.05
TSB Deposit account	£20616.50

012/20

154 To receive items for the next agenda

- /1 to consider improvements in Village Help facilities (Cllr Peters)
- /2 to consider an application for a seventh Parish Councillor

155 Date of next meeting: Monday 7th November 2020 by videoconferencing

The meeting ended at 9.10pm

Confirmed meeting dates for 2021 – 1st Monday of month unless

4th January

1st February

1st March

Tuesday 6th April (5th is Easter Monday)

Tuesday 4th May (3rd is May Day) Annual Meeting of Parish Council and Annual Parish Meeting

7th June

5th July

2nd August

6th September

4th October

1st November

6th December

Budget and Precept 2021/22 - Wymondham and Edmondthorpe Parish Council							
		2020-21			2021/22		
		Budget	to 25.10.20	to 31.3.21 forecast			
Income	Precept	19739	19739	19739			
	Allotments	300	376	503	300		
	VAT reclaim	3680	664	664	3200		
	Other	300	156	240	240		
		24019	20935	21146	3740		
Expenditure	Staff	6180	3334	6200	6386		
	Admin	800	421	560	560		
	Hire	300	0	0	300		
	Audit	290	100	340	340		
	Street Lighting	1200	0	2400	1200		
	Churchyard	1107	1107	1107	1107		
	War/Bus Sh	262	262	262	262		
	Training	100	0	0	100		
	Subs/web	340	313	377	340		
	IT (+ reserve)	100	548	620	100		
	Maintenance	1140	568	568	1140		
	Allotments	300	483	483	300		
	Building grants	2000	0	0	2000		
	Org grants	1600	0	0	1600		
	Insurance	700	807	807	820		
	Elections	100	0	0	100		
	VAS purchase	6500	0	6200			
	VAS maintenance	1000	0	0			
	LED purchase	0	0	19400			
	Village Inf improve				6500		
	PWLB	880	523	1046	1046		
		24899	8466	40370	24201		
	Income - Expenditure	-880	12469	-19224	20461	19800	Precept
<i>Reserves</i>	<i>Operating</i>	<i>18800</i>	<i>36289</i>	<i>20200</i>	<i>18800</i>		
	<i>Traffic</i>	<i>15000</i>	<i>15000</i>	<i>8800</i>	<i>8800</i>		
	<i>Cemetery</i>	<i>10000</i>	<i>10000</i>	<i>0</i>	<i>0</i>		
	<i>Elections</i>	<i>1500</i>	<i>1500</i>	<i>1500</i>	<i>1500</i>		
	<i>IT</i>	<i>500</i>	<i>0</i>	<i>0</i>	<i>0</i>		