

## Minutes of Wymondham & Edmondthorpe Parish Council Meeting

7th February 2022 – Wymondham Village Hall

Present: Councillors: Howard Gresham, Kevin Spiers, Trevor Mear & Nigel Hobson

Clerk: Terry Brown

3 members of the public

### 016 Public Time

The meeting received a report from Mike Fryer who acts as Treasurer for the Flower Festival Committee. His wife, Kathryn, will also join himself and Sue McLoughlin on the Committee and they hope to enlist one other person as a representative from the Church.

The Parish Council agreed to issue a cheque for £500 as resolved at the December 2021 meeting (14/21/363/4) with the Treasurer to lodge a report and accounts for the enterprise at the end of the activity.

Mike Fryer also gave a report on the continuing success with litter clean up by parishioners in the group funded by the Parish Council in June 2021 (see 08/21/272/1) and Cllr Gresham thanked them for the continuing efforts.

Celia Suppiah outlined the progress and intentions of herself and her husband to open a shop at 48 Main St, Wymondham. The meeting wished them well with their plan and reminded them of the history of the premises as one of the Village shops in the past.

Jacqui Fionda brought to the Parish Council's attention problems with the cleaning of drains in the Wrights Lane area. Cllr Gresham confirmed this and that Leics CC trucks had been seen dumping spoil into Washbrook (see 027/1).

There followed a wide-ranging discussion on how the Village environment could be made more attractive and in part lead to a reduction in traffic speeds. This discussion included continuing problems with dog waste nuisance, tree planting, communications and the forthcoming Jubilee celebrations.

Cllr Gresham reminded the meeting of measures taken to reduce in speeding. The Parish Council had seen this as a step to be taken in conjunction with plans to make the Village entrances more attractive and hence to calm traffic.

### 017 Apologies for absence

The Council received and accepted apologies for absence from Cllr Pat Peters and Borough Councillor Malise Graham.

The meeting noted the resignation of Cllr Matthew Williams and the Clerk advised the meeting of the procedure to fill this Casual Vacancy.

The Council reviewed the problem of councillor absences and agreed to revisit the situation at the May meeting.

Action Clerk

### 018 To receive declarations of interest and consider any requests for dispensations

None.

### 019 To receive Borough and County Councillor reports

No reports

### 020 To approve the draft minutes of the meeting of the 10<sup>th</sup> January 2022

These were approved by the meeting with one amendment.

### 021 To receive the Clerk's report

Noted.

**022 Matters arising from previous meetings.**

**/1 to receive an update on VAS issues**

The Clerk reported on the very imminent installation of the two new VAS signs in the middle of Main Street and the meeting agreed on a procedure to supervise their installation by the various contractors.

**/2 to receive an update on actions for the Parish Council to increase its members from 6 to 8.**

The Clerk reported this as ongoing.

**/3 to receive an update on defibrillator purchases (Cllr Hobson)**

Cllr Hobson reported that the Parish Council has now placed an order for the new defibrillator with delivery in four to six weeks.

A local specialist electrician contracted with Community Heartbeat would then fit the new device and Cllr Hobson would meet the electrician at the school to plan the fitting.

See also 027/2

**023 To receive Councillors reports**

**/1 to receive a report for St Peters School**

No report.

**/2 to receive a report for W&E Neighbourhood Plan Advisory Committee**

No report but Cllr Gresham reminded the meeting of the need to review the membership of this Committee in view of Cllr Williams' resignation.

**/3 to receive a report for W&E Traffic Group and to discuss progress on possible road improvements (Cllrs Spiers & Hobson)**

See 022/1

**/4 to receive a report for the W&E Play Committee (Cllr Hobson)**

The meeting noted the recent emails received from the organisers proposing to proceed without any immediate Parish Council involvement. The Clerk was asked to write to confirm the Parish Council's continued interest and support for the project. Action Clerk

**024 To receive and consider reports from representatives on outside bodies & meetings**

None

**025 Planning**

None

**026 Correspondence received**

Emails:

18/1/22 LeicsCC re Members Highway Fund

25/1/22 Leics CC re Proposed Traffic Regulation Order – Sycamore Lane

**027 Matters for Discussion**

**/1 to discuss recent issues with respect to Leics CC road cleaning activities (Cllr Gresham).**

Following on from the discussion in Public Time the Clerk was asked to report the problems of Leics CC operations misusing Washbrook and to seek details of the drain cleaning regime carried out by Leics Highways. Action Clerk

**/2 The maintenance and reporting requirements of the Parish Councils defibrillators. (Cllr Hobson)**

Cllr Hobson outlined the decision regarding staying with Community Heartbeat Trust or moving to the British Heart Foundation's system of reporting our defibrillators operational readiness – see attached paper

The Parish Council resolved to accept his recommendation to stay with Community Heartbeat.

02/22

**028 Finance**

/1 the following payments were approved:

|     |           |                                  |          |
|-----|-----------|----------------------------------|----------|
|     | Leics CC  | 2021/22 Street Lighting recharge | £1175.04 |
|     | T Brown   | re January 2022 salary           | £424.20  |
|     | T Brown   | re January 2022 HMRC paye        | £106.20  |
|     | T Brown   | re Payroo payroll processing     | £12.00   |
|     | H Gresham | re Allotment fencing             | £355.75  |
|     | T Brown   | re 2022 SLCC subs (75%)          | £100.50  |
|     | Glasdon   | re Lowther seat                  | £656.39  |
| and | M Fryer   | re Flower Festival Committee     | £500.00  |

/2 bank balances at 28/1/22 were reconciled to:

|                     |           |
|---------------------|-----------|
| TSB Current account | £23748.36 |
| TSB Deposit account | £20708.38 |

**029 To receive items for the next agenda**

- /1 to discuss the circulation of draft documents (Cllr Gresham)
- /2 to consider a future parish newsletter
- /3 to consider current Grant policies
- /4 to consider the cleaning rota and coverage of the Village by MBC/Biffa

**030** Date of next meeting: Monday 7th March 2022 at Edmondthorpe Social Club

The meeting closed at 9.20pm

## The maintenance and reporting requirements of the Parish Councils defibrillators.

### Background.

In common with most emergency equipment, it is **necessary to perform** regular checks to ensure defibrillators function correctly. Additionally, local **ambulance services** require up to date status reports so they can direct 999 callers to the nearest **fully functional** defibrillator. Since 2010 W&E PC have used an electronic reporting system operated by Community Heartbeat.

This system not only enables Community Heartbeat and the East Midlands Ambulance Service to monitor our defibrillators, but it is used to order consumables such as pads and batteries, and face to face training events.

### Current situation.

In addition to the **established** system run by Community Heartbeat, the British Heart Foundation (BHF) has set up a **similar system** know as 'The Circuit'.

'The Circuit' is a **data base** which links to local ambulance services, but unlike Community Heartbeats system, it **cannot** be used to order consumables or commission live training events. The BHF has been very successful in advertising and promoting 'The Circuit', and councillors may have seen reports on local television news programs. The BHF's 'Circuit' is actively trying to recruit organisations such as PC's and individuals to use their system.

### Decision required

The Parish Council now has the option to use one of two reporting systems. There is no advantage to using both, as this would simply duplicate effort.

### Recommendation

Based on the following, it is recommended that W&E PC continue to use Community Heartbeat's monitoring system.

- 1, The current system is simple to use. (both entering data and generating reports).
2. The current system is used to order consumables, which are directly invoiced to the PC.
3. Community Heartbeat have supplied all three of our defibrillators.
4. Community Heartbeat contract with a local (Melton Mowbray) electrician to install, and carry out the annual electrical inspection and certification.
5. Community Heartbeat provide our face to face community training events.
6. For the past twelve years Community Heartbeat have provided helpful onsite and telephone advice and support at no cost.

Nigel Hobson 24. January 2022

