

## Minutes of Wymondham & Edmondthorpe Parish Council Meeting

10th January 2022 – Edmondthorpe Social Club

Present: Councillors: Howard Gresham, Kevin Spiers & Nigel Hobson  
Borough Councillor Malise Graham  
Clerk: Terry Brown

**001 Public Time**

None

**002 Apologies for absence**

Cllrs Matthew Williams, Trevor Mear, Pat Peters  
County Councillor Joe Orson

**003 To receive declarations of interest and consider any requests for dispensations**

None.

**004 To receive Borough and County Councillor reports**

Cllr Graham outlined the continuing difficulties faced by MBC because of budget cuts.

**005 To approve the draft minutes of the meeting of the 6<sup>th</sup> December 2022**

These were approved by the meeting with one correction.

**006 To receive the Clerk's report**

Noted.

In addition in response to a question about virtual meetings the Clerk reminded the meeting that current Government regulations did not permit such an approach.

**007 Matters arising from previous meetings.**

**/1 to receive an update on VAS issues**

All Councillors reported good feedback from Parishioners with the recent installation of the new replacement sign at the east approach on Main Street.

Cllrs Spiers and Hobson are to liaise with Coeval to receive training on the Bluetooth data downloading facility.

The Clerk reported the expected and imminent installation of the two new VAS signs in the middle of Main Street.

**/2 to review progress on dog bin issues**

Councillors agreed that no lid should be installed on the existing bin sited near to the School and its position would be moved when confirmed.

**/3 to report on the current status of the Journal.(Cllr Hobson)**

Cllr Hobson confirmed that the Journal Management Committee had decided that any future Journal would be an Internet publication only.

Councillors considered various possible Parish Council specific courses of action – see 014/2

**/4 to receive an update on defibrillator purchases (Cllr Hobson)**

see 014/1

**008 To receive Councillors reports**

**/1 to receive a report for St Peters School**

No report.

**/2 to receive a report for W&E Neighbourhood Plan Advisory Committee**

No report

**/3 to receive a report for W&E Traffic Group and to discuss progress on possible road improvements (Cllrs Spiers & Hobson)**

See 007/1

**009 To receive and consider reports from representatives on outside bodies & meetings**

None

**010 Planning**

None

**011 Correspondence received**

Letters

7/12/21	MBC/Toby Ebbs re planning app 20/00444/FUL
10/12/21	Leics CC re Snow Warden Scheme

Emails:

13/12/21	Leics CC re Proposed Traffic Regulation Order - Butt Lane, Wymondham
13/12/21	Leics CC re GigaHubs Project for Rural Leicestershire
30/12/21	Colin Clews re 16th Rutland-Melton International CiCLE Classic Sunday 24th April 2022

**012 Matters for Discussion**

**/1 to consider a draft Terms of Reference for a Wymondham Play Committee**

This was approved with two changes (see attached).

It was agreed that Cllrs Hobson and Spiers would be the Parish Council members.

There was a general discussion on the potential and possible funding streams for the project

It was agreed that this should be a standing item in "To receive Councillors reports" in future agenda.

**/2 to consider action for the Parish Council to increase its members from 6 to 8.**

The Clerk outlined the expected process of such a Community Governance Review.

Councillors agreed that both the current and increasing workload undertaken by Councillors and the changing nature and size of the Parish justified further action.

Therefore the Clerk is to write to MBC to register an initial interest and to seek detailed confirmation of the application process.

Action Clerk

**/3 to consider the communication of draft emails (Cllr Gresham)**

It was agreed that all Councillors in future would receive drafts of communication sent as a consequence of minuted decisions but that those to non-attending Councillors would be marked "for information only".

**013 Finance**

/1 the following payments were approved:

T Brown	re December 2021 salary	£424.40
T Brown	re December 2021 HMRC paye	£106.00

/2 bank balances at 10/1/22 were reconciled to:

TSB Current account	£23748.36
TSB Deposit account	£20703.11

**014 To receive items for the next agenda**

/1 to confirm the monitoring arrangements for Parish defibrillators with Community Heartbeat (Cllr Gresham)

/2 to consider a future Parish Council newsletter (scheduled for the March meeting)

01/22

**015** Date of next meeting: Monday 7th February 2022 at Wymondham Village Hall

The meeting closed at 8.50pm

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### **Wymondham & Edmondthorpe Play Committee – Terms of Reference**

A Task and Finish Group appointed by W&E Parish Council to consider and develop a proposal for the installation of new Play facilities in the Parish.

This is an informal group with no delegated authority to act independently.

Members will be drawn from the Parish Council and from any Parishioner with specific expertise and/or interest.

But membership will comprise of at least four members one of whom must be two must be councillors. To be quorate with at least three members who may be either councillors or non-councillors but must include at least one councillor.

All Councillors are ex-officio members of the Committee.

The purpose of the committee:

- to advise and carry forward the project on behalf of the Parish Council
- to liaise with groups and organisations concerned with related issues
- to deliver a report to the Annual Parish Meeting on related matters over the previous twelve months (if appropriate)

Meeting arrangements

- To hold meetings at a frequency and location to be decided by the committee.
- Meeting agenda to be published at least three clear days in advance on the PC website and noticeboard
- Meetings to be held in an appropriate location accessible to all members of the public.

Information and resources (including confidential materials)

- All copies of agendas and decisions, recommendations, letters, reports and correspondence will be held by the Clerk.
- An area of the village web site will be devoted to relevant and related matters.
- Each meeting will elect a member to take minutes which will then, once agreed and signed by the Committee Chair, be published on the PC website within one month and submitted to the next PC meeting.

The Chair will submit invoices for agreed expenses for payment to the PC Clerk

Adopted by Wymondham and Edmondthorpe Parish Council 10<sup>th</sup> January 2022

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