

Minutes of Wymondham & Edmondthorpe Annual Meeting of the Parish Council

Monday 30th May 2022 – Wymondham Village Hall
(The meeting started at 8.05 immediately following the Annual Parish Meeting)

Present: Councillors: Howard Gresham, Kevin Spiers, Trevor Mear, Nigel Hobson
Borough Councillor Malise Graham
Clerk: Terry Brown
7 members of the public

061 Public Time

None

062 To elect the Chair

Cllr Gresham was proposed, seconded and unanimously voted as Chair for the next 12 months

063 To receive the Chair's declaration of acceptance of office

Cllr Gresham signed to accept the office of Chair to W&E Parish Council

064 To elect the Vice Chair

Cllr Hobson was proposed, seconded and unanimously voted as Vice Chair for the next 12 months

065 To receive the Vice Chair's declaration of acceptance of office

Cllr Hobson signed to accept the office of Vice Chair to W&E Parish Council

066 To receive applications for the vacancy of Parish Councillor

Two candidates offered to be co-opted as Parish Councillor. The Chair invited both candidates to give a brief summary of their reasons for joining the Parish Council. The Chair thanked both candidates for their interest.

Councillors then elected Anita Broughton to join the Parish Council and the Chair reminded the other candidate of the forthcoming vacancy (see 05/22/067). Anita Broughton signed to accept the office of Councillor to W&E Parish Council.

067 To receive apologies for absence

None but the Chair reported that he had received the resignation of Councillor Pat Peters.

068 To receive declarations of interest and consider any requests for dispensations

Councillor Broughton declared an interest in item 080/1 by virtue of being a neighbour.

069 To receive the Internal Auditor's report

Noted with no recommended actions to be followed

070 To approve the Annual Governance Statement 2021/22(Annual Return Section 1)

The Chair read out the Governance statements and the Councillors agreed that the responses represented a true picture of the conduct of the Parish Council.

071 To approve the Accounting Statements 2021/22 (Annual Return Section 2)

The Parish Council agreed that the Statement represented a true state of the Parish Council's financial affairs at 31/3/22

072 To confirm Councillors' areas of responsibility.

In view of the recent changes to Councillor membership there was some changes made to responsibilities with the decisions made to be published to the website. The Parish Council representative to the Sir John Sedley Educational Foundation is to be confirmed at the next meeting.

Action Clerk

073 To review and confirm W&E Policies and procedures.

With the exception of the Code of Conduct, Councillors confirmed the existing set of Policies and Procedures.

074 Borough and County Councillor time

Cllr Graham reported on his work following the recent portfolio changes amongst Councillors at MBC and in particular the emphasis on helping families and individuals in need and where possible. This help was extended to all possible cases for action in the Parish.

05/22

075 To approve the draft minutes of the meeting of the 4th April 2022

These were approved by the meeting and signed by the Chairman

076 To receive the Clerk's report.

Councillors noted the Clerk's disappointment at both the conduct and timeliness of MBC in dealing with the Parish Council's request to increase the number of Parish Councillors.

Equally Councillors noted the Clerk's annoyance and frustration at not being able to give any response from Leics Highways to the Parish Council's request for advice on contracting private maintenance of the Washdyke & eastern road gullies

077 Matters arising from previous meetings

/1 to receive an update on actions for the Parish Council to increase its members from 6 to 8.

See 05/22/076. No further action is to be taken

/2 to receive information on the cleaning rota and coverage of the Village by MBC/Biffa and to consider contracting private maintenance of the Washdyke & eastern road gullies.

See 05/22/076

/3 to review Parish Council communications (Cllr Mear)

Councillors agreed the Cllr Mear should continue to monitor and respond to Parish Facebook communications where appropriate and with the Parish Council's view on the specific item

/4 to review progress on installation of new dog bins.

Councillors agreed that it would be prudent to seek householders' views on the positioning of the two new intended bins. Cllrs Hobson and Mear agreed to seek responses and report back to the next meeting. Action Cllrs Mear and Hobson

/5 to review issues around Councillor attendance (22/017)

No discussion required

078 To receive Councillors reports

/1 to receive a report for St Peters School

No report but the meeting noted Cllr Hobson's comment on the help given by the School in the installation of the new defibrillator. The Clerk was asked to write to convey the Parish Council's thanks. Action Clerk

/2 to receive a report for W&E Neighbourhood Plan Advisory Committee

Cllr Hobson reported on recent meetings with MBC on possible actions required by the Parish Council to make the W&E Neighbourhood Plan consistent with changes to be made to the MBC Local Plan.

/3 to receive a report for W&E Traffic Group and on possible road improvements (Cllrs Spiers & Hobson)

Cllr Spiers gave an update on current progress in the development of the next stage of the Group's proposals.

/4 to receive a report for the W&E Play Committee (Cllr Hobson)

At this point the Chair permitted a report to be tabled by Jeff Bennett-Madge on the progress made in seeking funding and the installation of equipment on the Sedley Field (see attached). The Chair thanked him for his report and reminded him of the standing offer from the Parish Council to provide assistance in the Group's work.

079 To receive and consider reports from representatives on outside bodies & meetings

No report

080 Planning

/1 22/00590/FUL - Land Rear of East End Farm, Wrights Lane, Wymondham

Conversion of remaining former agricultural barns into single storey dwellings, replacement of former removed agricultural Dutch barn and two new dwellings within the Paddock

After extensive discussions the Parish Council instructed the Clerk to make the following response:
The Wymondham and Edmondthorpe Neighbourhood Plan (W&E NP) Policy SD3 Limits to Development states that development within the Limits to Development will be supported (subject to design and amenity considerations. Plots 1 and 2 are outside the Limits to Development and therefore the Parish Council objects.

Policy H7 of the W&E NP requires:

- New buildings should follow a consistent design approach in the use of materials, fenestration and the roofline to the building. Materials should be chosen to complement the design of the development and add to the quality or character of the surrounding environment and of the Conservation Areas.
- Redevelopment, alteration or extension of historic farmsteads and agricultural buildings within the Parish should be sensitive to their distinctive character, materials and form.

Therefore the Parish Council asks that the development of Barn 1 and Barn 2 be subject to these requirements.

Similarly Policy H7 of the W&E NP requires:

- All new housing should reflect the character and historic context of existing developments within the Parish. However, contemporary and innovative materials and design will be supported where positive improvement can be robustly demonstrated without detracting from the historic context.

and that therefore the new Dutch Barn be subject to these requirements.

The W&E NP Policy ENV7 Protection of Important Views reflects the widely held wish to protect the rural settings. Thus there is concern that the development will impact materially and adversely on W&E NP Policy ENV7 in the direction of the Waddlings (item g page 44 W&E NP).

Finally the site is surrounded on its boundaries by significant heritage trees and hedges, particularly on the eastern boundaries. W&E NP Policy ENV4 Woodland Trees and Hedges requires that such biodiversity and amenity value be protected from loss or damage as a result of development.

Therefore in conclusion the Parish Council objects to Plots 1 and 2 and asks that the remaining items Barns 1 and 2 and the Dutch Barn be reconsidered in the light of the above references to the W&E NP

Action Clerk

081 Correspondence received

Emails:

3/5/22	MBC re Local Plan review
11/5/22	Adam Cade re Morris men visit Tuesday 6 th September

Noted

082 Matters for Discussion

/1 to consider action re Polka Walk streetlight
The Clerk was instructed to contact BT Openreach to ask for the trees to be cut back. Action Clerk

/2 **to consider a grant for grass cutting at St Peters Wymondham**
The Parish Council approved an increase of this year's payment to £825

/3 **to consider a grant for grass cutting at St Michaels Edmondthorpe**
The Parish Council approved an increase of this year's payment to £400

083 Finance**/1 the following payments were approved:**

L Tatton	re 2022 Internal Audit	£100
T Brown	re April 2022 salary	£431.70
T Brown	re April 2022 HMRC paye	£107.80
Ben Creasey	re inv 2709	£240
B Russell	re Mings second payment	£100
T Brown	re Mar payroll processing inv 22-17344	£6.00
T Brown	re Brother Mono Laser printer/copier	£148.80
T Brown	re May 2022 salary	£431.50
T Brown	re May 2022 HMRC paye	£108.00
T Brown	re 2022-23 Zoom sub renewal 66%	£95.82
T Bryan	re flowers and compost	£44.50
T Brown	re Apr payroll processing inv 23-00623	£6.00
Grace Homes	re VAS installation	£5392.52

/2 bank balances at 21/5/22 were reconciled to:

TSB Current account	£25602.38
TSB Deposit account	£20728.81

084 To receive items for the next agenda

/1 to review the Code of Conduct

85 Date of next meeting: Monday 4th July 2022 at Wymondham Village Hall

To be followed by

August 1st	Edmondthorpe
September 5 th	Wymondham
October 3 rd	Edmondthorpe
November 7 th	Wymondham
December 5 th	Edmondthorpe

The meeting closed at 9.40pm

Jeff Bennett-Madge reported:

1. Phase 1 of the playground build (the pre-school element) is scheduled to be completed w/c 6 Jun 22. Funding for this was secured from the Sedley Trust. Maintenance checks and general upkeep will be conducted by volunteers from the WASSP (Wymondham Area Sports and Social Partnership).
2. In connection with The Sedley Trust, the WASSP has applied for additional funding for phase 2 of the playground build (the junior schoolchild element). The FCC Communities Foundation will give their verdict on our funding application on 10 Jun 22. If successful WASSP hope to get phase 2 ordered and built by Nov 22.
3. Tesco Communities Fund have approved the Playground project as part of their communities fund. From 1 Jul 22, until Sep 22 anyone shopping in Tesco store in Melton, or the Express shop in Melton can vote using the small blue coins. PLEASE DO VOTE! If the project get the most votes, the fund will commit maximum funding (£1500). The plan is to use this funding; along with any monies raised from village fundraising) to purchase a fence to surround parts of the playground.
4. WASSP have applied to BIFFA communities fund (inintual expression of interest), for funding for Phase 3 of the playground build (teenager and young adult play and sporting equipment). This is an ongoing application which if successful is hoped to support a phase 3 build in spring 2023.

5. Addendum - Maintenance. There will be a requirement to maintain the grounds surrounding the equipment, for example, keeping access via the metal gate on the roadside safe (trimming hedge, painting and maintaining gate etc). I know that the team are examining how to support those who give their time (and resources) through goodwill, e.g. whilst there is a contract in place via the Sedley Trust, to mow the sports pitches, the more detailed strimming around the playground equipments (and trim trail already in place) are not supported - volunteers use their own equipment. For aspects of maintenance such as these, the team are putting together options and costings. I know that they would welcome any financial support that can be offered by the WEPC and also anybody's time that can be afforded, to participate in the maintenance roster.